

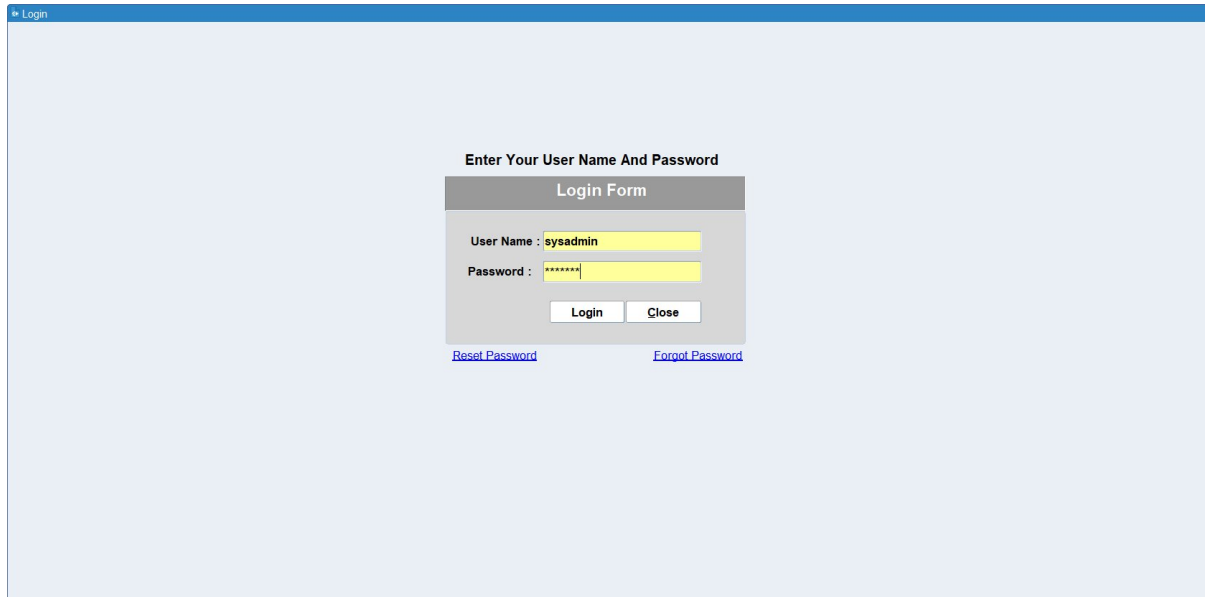
WHITE PAPER USER MANUAL FOR – RUN DEPRECIATION PROCESS

Module – Fixed Asset

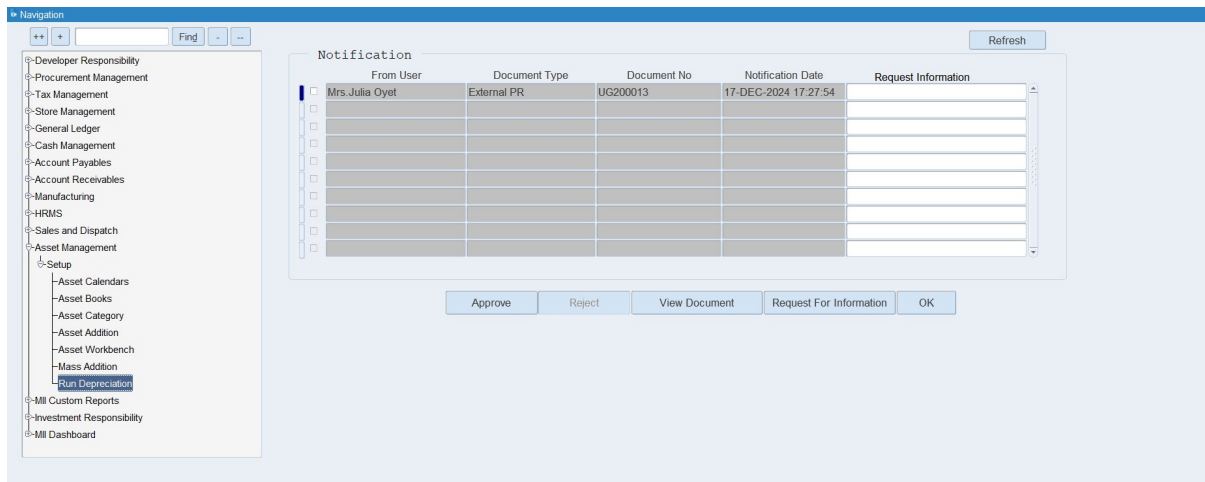
Author : Niraj Chaurasia
Creation Date : 20-Jan-2025
Last Updated : 20-Jan-2025
Version : 1.0

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Login from the User Credential to whom the functionality is provided



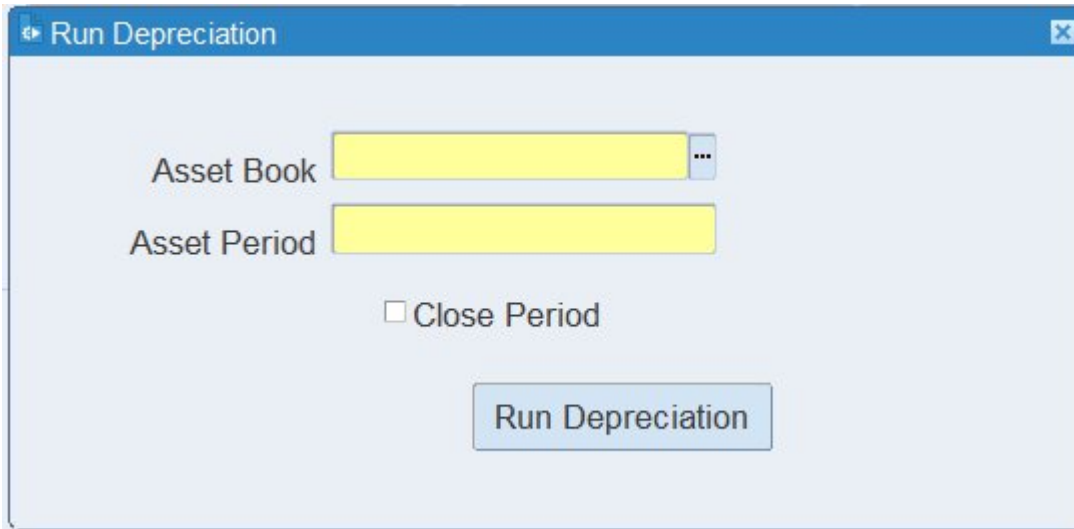
Navigation: Asset Management > Run Depreciation



From User	Document Type	Document No	Notification Date	Request Information
Mrs. Julia Oyiet	External PR	UG200013	17-DEC-2024 17:27:54	

After double click Depreciation form will be open as shown below

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Run Depreciation

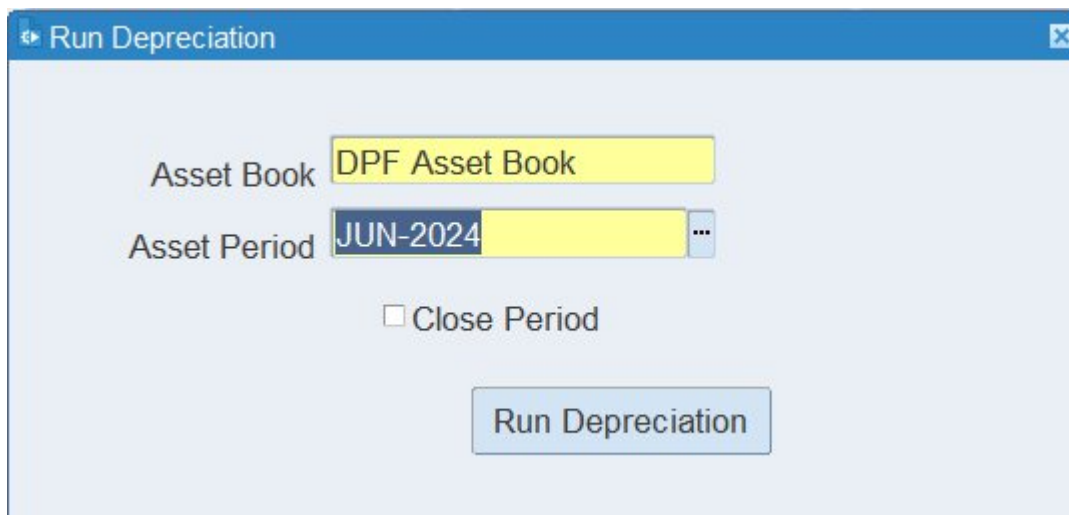
Asset Book

Asset Period

Close Period

Run Depreciation

Choose the depreciation book for which you want to run and Asset Period should be open period those auto comes after clicking LOV



Run Depreciation

Asset Book

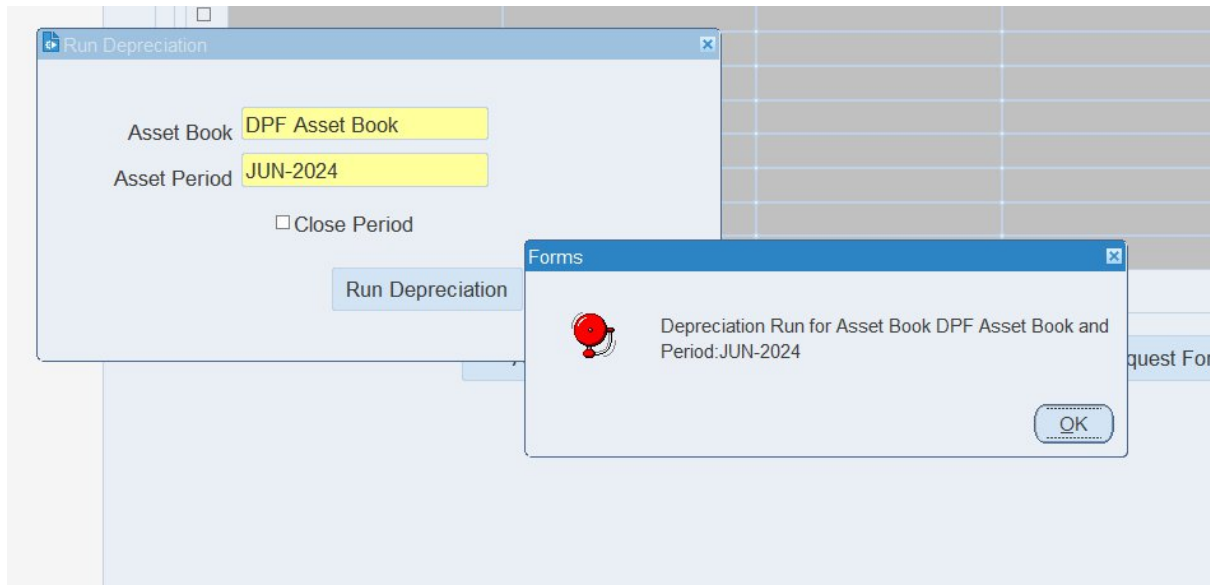
Asset Period

Close Period

Run Depreciation

Click on Run Depreciation button

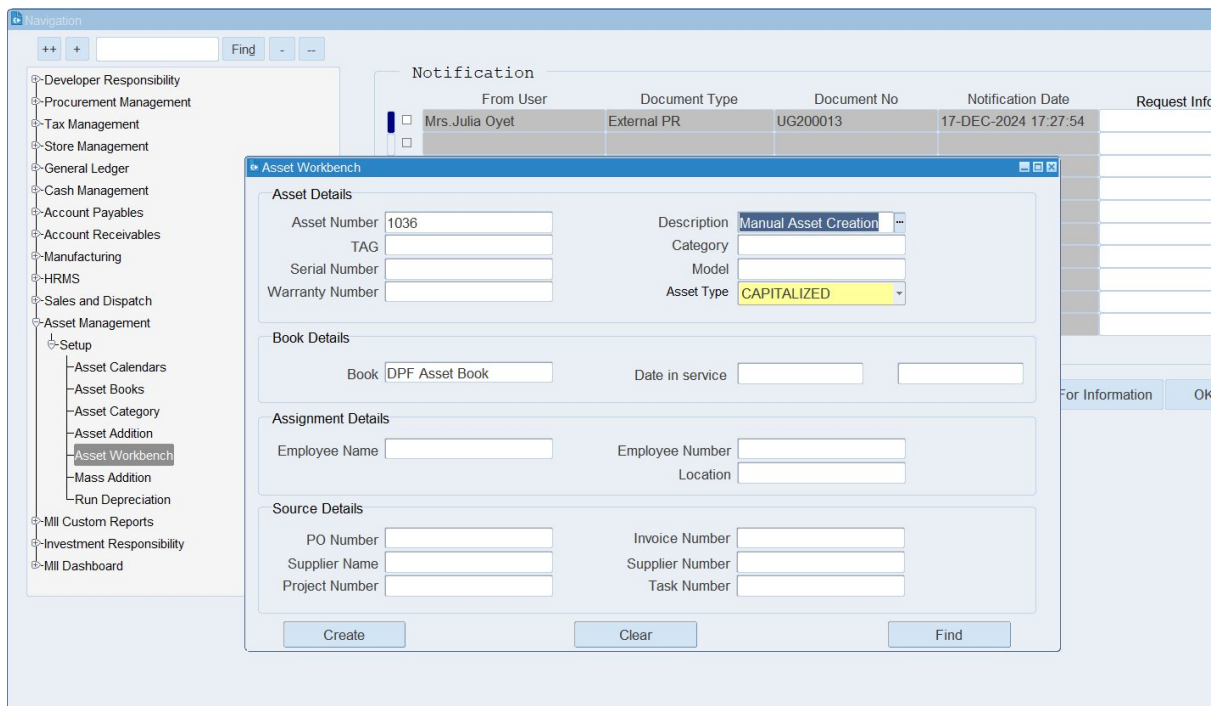
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System will run Depreciation process for JUN-2024 Period

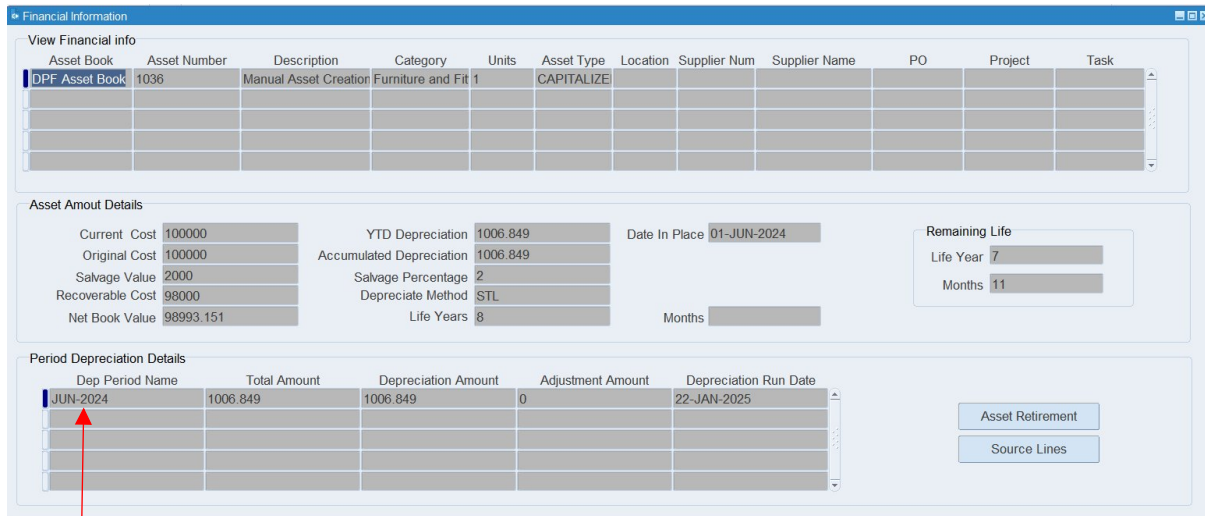
Go to Asset Workbench form for viewing depreciation details

Navigation: Asset Management > Asset Workbench



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Enter Asset Number and Click find button



Asset Book	Asset Number	Description	Category	Units	Asset Type	Location	Supplier Num	Supplier Name	PO	Project	Task
DPF Asset Book	1036	Manual Asset Creation	Furniture and Fix	1	CAPITALIZE						

Asset Amort Details

Current Cost	100000	YTD Depreciation	1006.849	Date In Place	01-JUN-2024
Original Cost	100000	Accumulated Depreciation	1006.849	Remaining Life	
Salvage Value	2000	Salvage Percentage	2	Life Year	7
Recoverable Cost	98000	Depreciate Method	STL	Months	11
Net Book Value	98993.151	Life Years	8	Months	

Period Depreciation Details

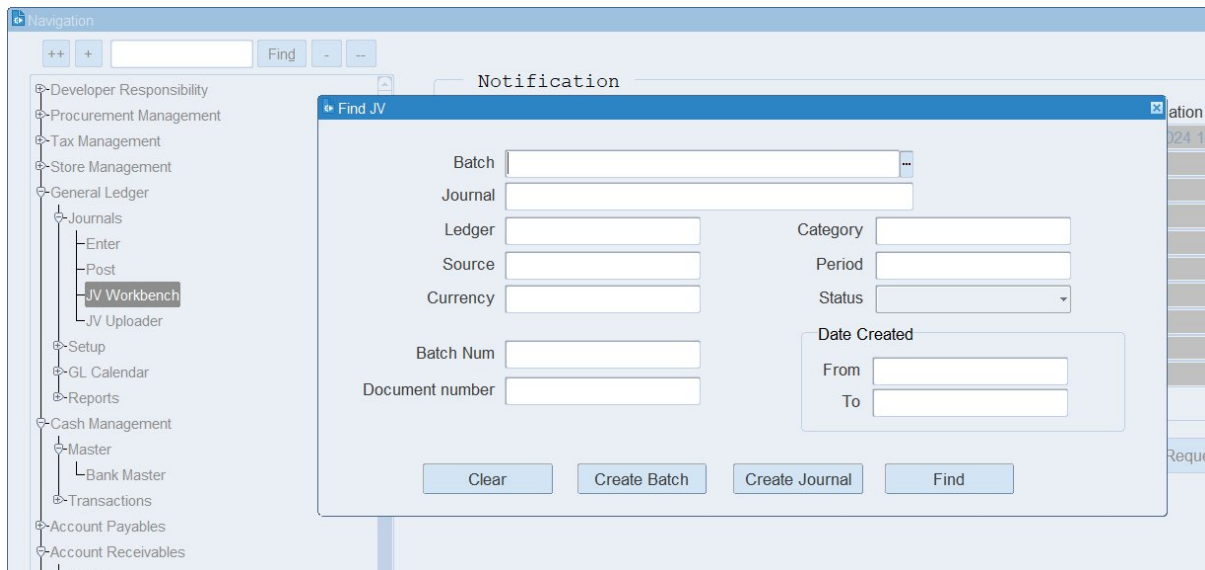
Dep Period Name	Total Amount	Depreciation Amount	Adjustment Amount	Depreciation Run Date
JUN-2024	1006.849	1006.849	0	22-JAN-2025

Depreciation details shown in line level.

For Accounting

Go to General Ledger Responsibility

Navigation: General Ledger > Journals > JV Workbench



Enter Asset Number in Document Number Field

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Find JV

Batch

Journal

Ledger

Source

Currency

Batch Num

Document number

Category

Period

Status

Date Created

From

To

Clear Create Batch Create Journal Find

Click Find Button

JV Workbench

Journal Details

Creation Date	Status	Source	Category	Period	Journal Name	Document No	Batch No	Batch Name	Currency	Debit Amt	Credit Amt
22-JAN-2025	Unposted	Asset	Asset Depreciatio	JAN-2025-25	JAN-2025-25 Asset	1036			UGX	1006.849	1006.849
01-JUN-2024	Unposted	Asset	Asset Addition	JUN-2024-24	JAN-2025-25 Asset	1036			UGX	100000	100000
28-MAY-2024	Posted	Manual	Adjustments	MAY-2024-24	JOURNAL2	1036	5007	BATCH1	UGX	2100	2100

Open Journal Open Batch Create Journal Create Batch Copy Journal

Click Open Journal Button for view Accounting

Journal

Journal Name: JAN-2025-25 Asset Depreciation Batch No.

Description:

Ledger: DPF LEDGER Batch Name:

Source Name: Asset Category: Asset Depreciation

Period: JAN-2025-25 Date: 22-JAN-2025

Document No: 1036 Status: Unposted

Currency Conversion: Currency: UGX Date: Type: Rate:

Reverse: Reverse Period: Reverse Date: Reverse

Sr No	Account	Debit(UGX)	Credit(UGX)	Description
1	1.999.240005.9999.9999.9999	1,006.85		Asset 1036 Depreciation
2	1.999.440005.9999.9999.9999		1,006.85	Asset 1036 Depreciation
		1,006.85	1,006.85	

Account Desc: Deposit Protection Fund of Uganda.Common.Depreciation - Furniture and Fittings.Common.Commor Save Submit Drilldown

XX END XX