

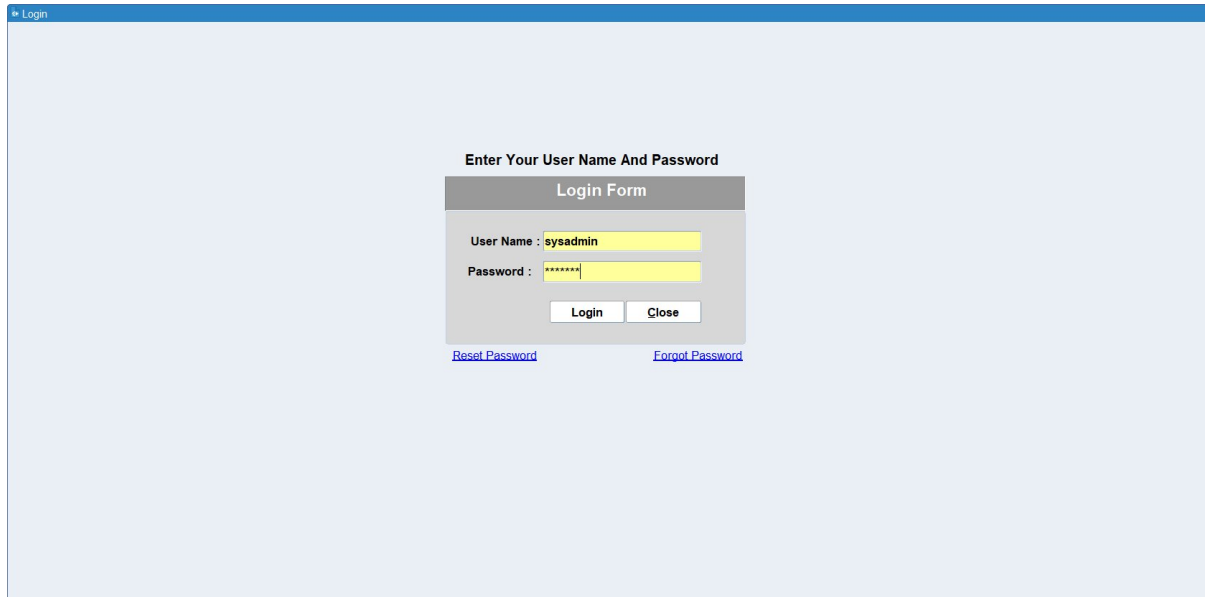
# WHITE PAPER USER MANUAL FOR – MII LOOKUP VALUE UPDATION

## Module – Store Management

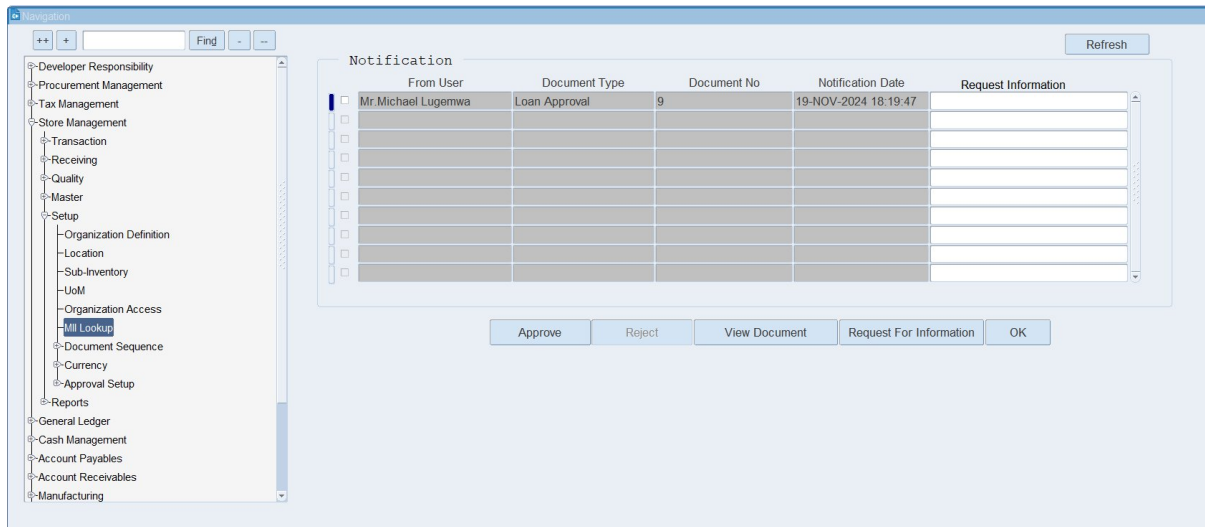
**Author** : Sourav Suman  
**Creation Date** : 18-Nov-2024  
**Last Updated** : 18-Nov-2024  
**Version** : 1.0

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Login From the User Credential to whom the functionality is Provided.

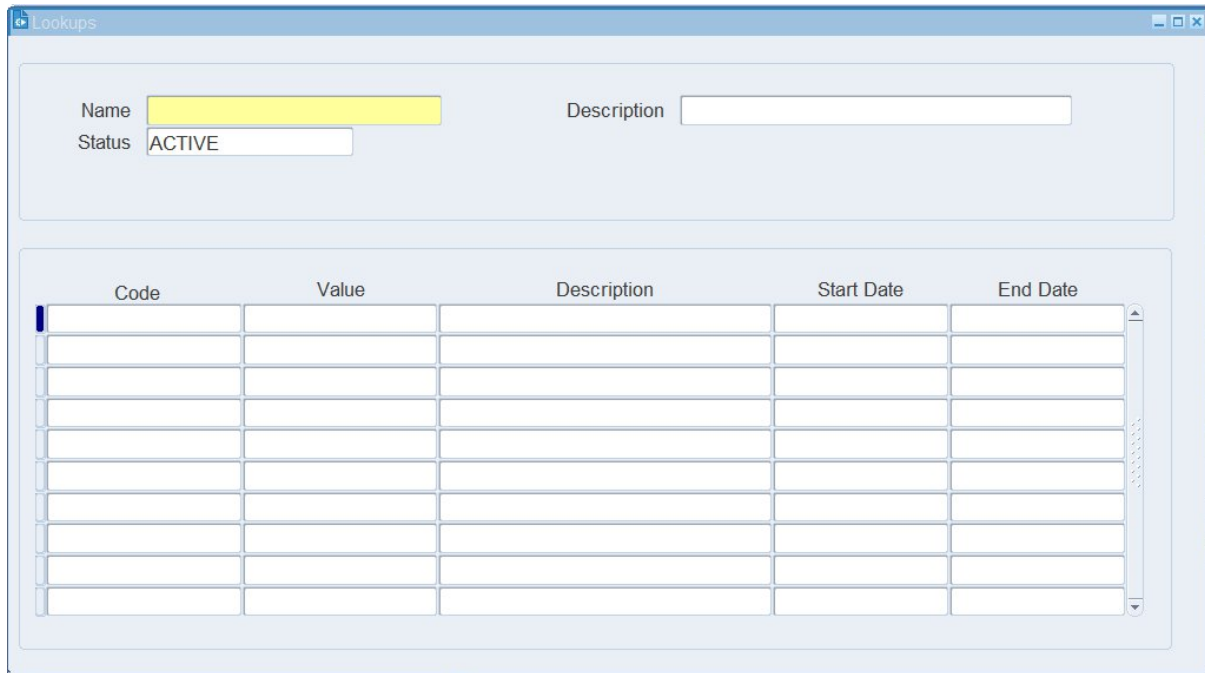


Navigation: Store Management > Setup > MII Lookup

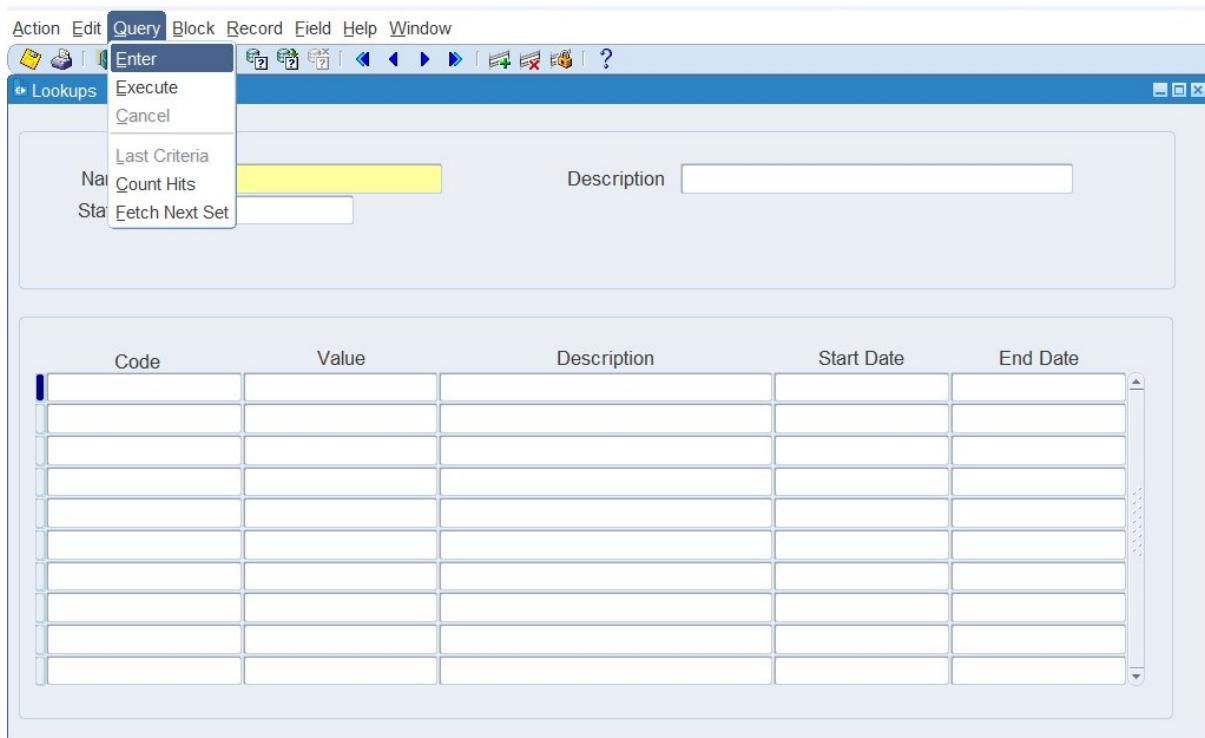


From User	Document Type	Document No	Notification Date	Request Information
Mr. Michael Lugemwa	Loan Approval	9	19-NOV-2024 18:19:47	

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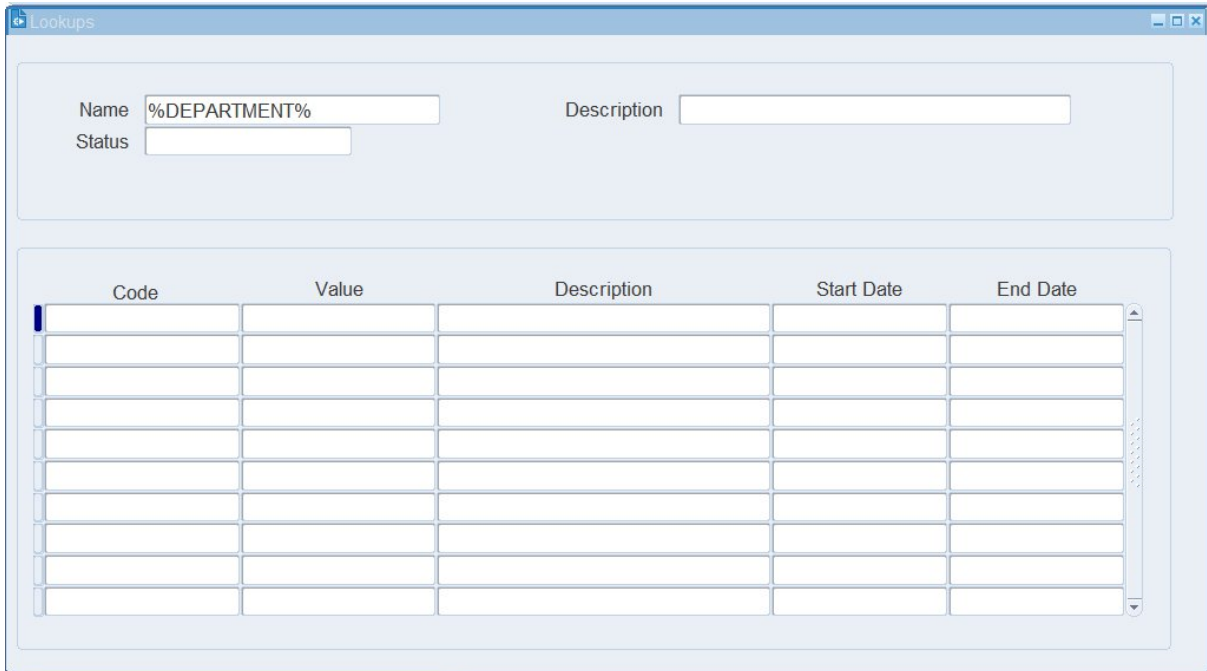


Lookups form will be Open like as shown above.

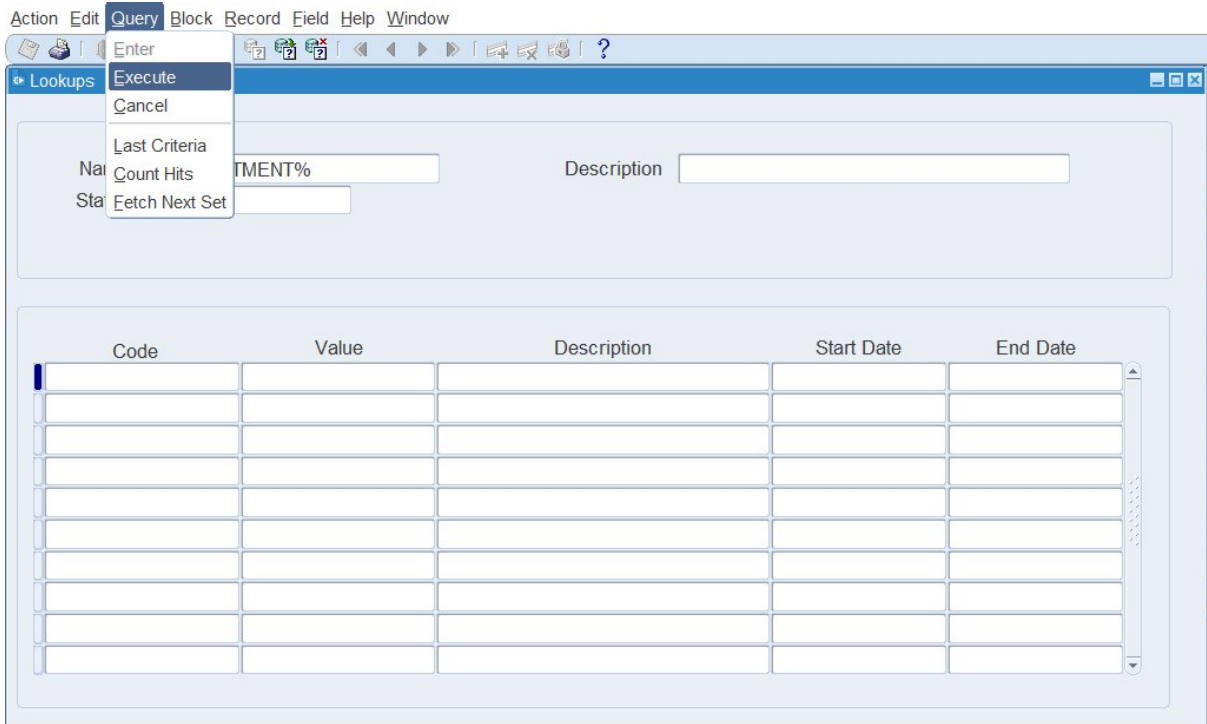


To Query lookup Click on Query on Menu Option after that click on Enter. Then the form will open in Query Mode.

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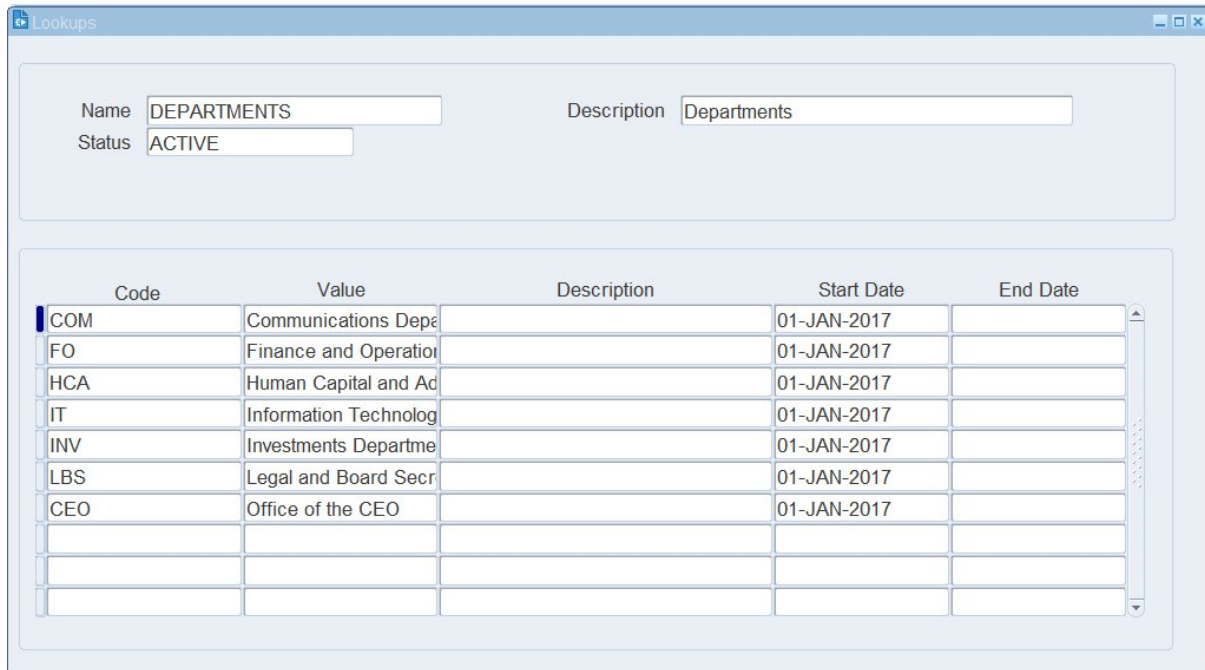


When the form will open in query mode then enter the lookup name in which you want to perform changes such as addition or cessation of the lookup value.



Again click on Query and after that click on Execute.

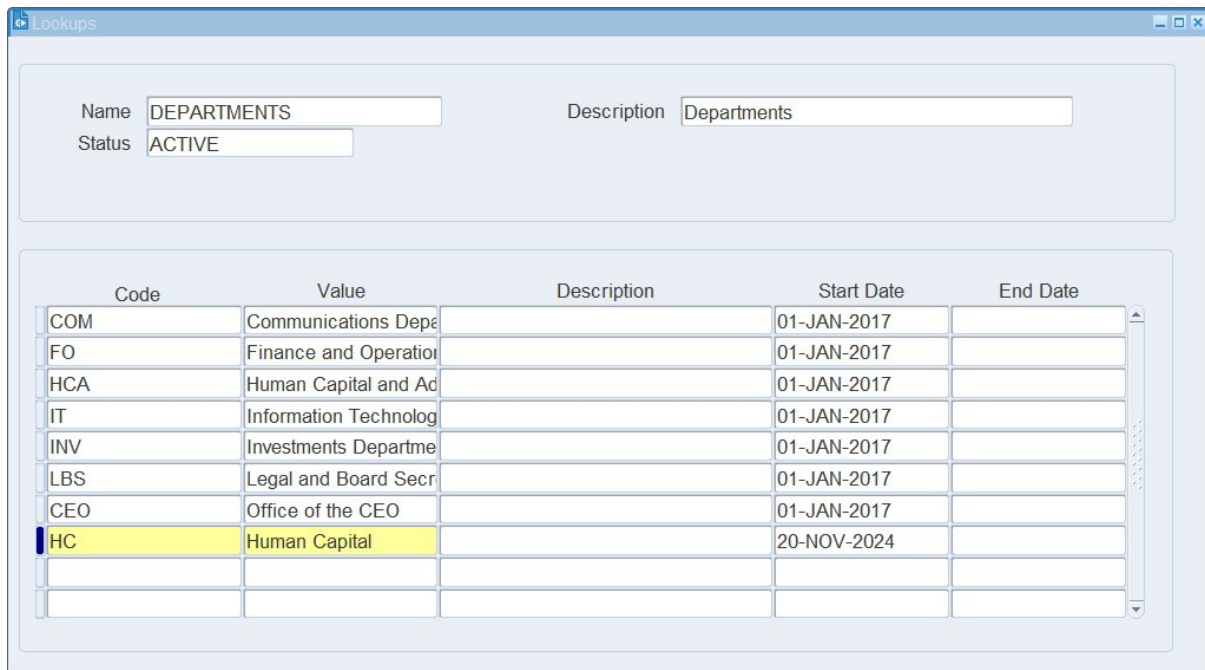
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Name:  Description:   
 Status:

Code	Value	Description	Start Date	End Date
COM	Communications Dep		01-JAN-2017	
FO	Finance and Operatio		01-JAN-2017	
HCA	Human Capital and Ac		01-JAN-2017	
IT	Information Technolog		01-JAN-2017	
INV	Investments Departme		01-JAN-2017	
LBS	Legal and Board Secr		01-JAN-2017	
CEO	Office of the CEO		01-JAN-2017	

After click on Execute the system will show you the value of the desired search form. If you want to remove some department in that case you need to put end date to the value.



Name:  Description:   
 Status:

Code	Value	Description	Start Date	End Date
COM	Communications Dep		01-JAN-2017	
FO	Finance and Operatio		01-JAN-2017	
HCA	Human Capital and Ac		01-JAN-2017	
IT	Information Technolog		01-JAN-2017	
INV	Investments Departme		01-JAN-2017	
LBS	Legal and Board Secr		01-JAN-2017	
CEO	Office of the CEO		01-JAN-2017	
HC	Human Capital		20-NOV-2024	

Enter the Code and Its value as these field are mandatory along with start date. Save the Transaction.

XX END XX